



Rizzetta & Company

Hawkstone Community Development District

**Board of Supervisors'
Meeting
November 18, 2020**

**District Office:
9428 Camden Field Parkway Riverview,
Florida 33578
813.533.2950**

HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 9428 CAMDEN FIELD PARKWAY • RIVERVIEW • FLORIDA • 33578

Board of Supervisors
Hawkstone Community
Development District

November 11, 2020

REVISED FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Hawkstone Community Development District will be held on **Wednesday, November 18, 2020 at 10:30 a.m.**, to be held at the office of Rizzetta & Co., located at 9428 Camden Field Pkwy, Riverview FL 33578.

The following is the revised agenda for this meeting:

1. **CALL TO ORDER**
2. **AUDIENCE COMMENTS ON AGENDA ITEMS**
3. **STAFF REPORTS**
 - A. District Counsel
 - B. Interim Engineer
 - C. District Manager
4. **BUSINESS ITEMS**
 - A. Ratification of EGIS Proposal.....Tab 1
 - B. Consideration of Resolution 2021-01, Designating Gary Moore as an Assistant Secretary.....Tab 2
 - C. Consideration of Resolution 2021-02, Authorizing the Submittal of a Petition to Expand the District.....Tab 3
 - D. Consideration of Deed to Tract B-5 Tab 4
 - E. Consideration of Deed to Tract B-1 to B-4 & Private Drainage Easement reserved by Owner Tab 5
 - F. Consideration of Deed to A-E..... Tab 6
 - G. Consideration of Access Easement with CDD for Sidewalks within Tract F.....Tab 7
5. **BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on August 19, 2020 Tab 8
 - B. Consideration of the Operations & Maintenance Expenditures for August, September, and October 2020 Tab 9
6. **SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Gary S. Moore

Gary S. Moore
District Manager

RESOLUTION 2021-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT
REDESIGNATING THE ASSISTANT SECRETARY OF THE DISTRICT,
AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Hawkstone Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Hillsborough County, Florida; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Gary Moore is appointed Assistant Secretary

Section 2. This Resolution and any prior resolutions of the District shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution. All District resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded, and repealed.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 12th DAY OF OCTOBER 2020.

**HAWKSTONE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

ASSISTANT SECRETARY

RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE EXPANSION OF THE DISTRICT AND AUTHORIZING THE SUBMITTAL OF A PETITION TO EXPAND THE DISTRICT TO THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, UNDER SECTION 190.046, FLORIDA STATUTES.

WHEREAS, the Hawkstone Community Development District (the "**District**") is a local unit of special-purpose government organized and existing in accordance with the Uniform Community Development District Act of 1980, as amended, Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District (the "**Board**") desires to expand the boundaries of the District and to submit a Petition to Expand the Boundaries of the Hawkstone Community Development District ("**Petition**") to include the area described in **Exhibit A** attached hereto.

NOW THEREFORE, BE IT RESOLVED that:

1. The Board hereby authorizes and approves the expansion of the District, and the Board hereby authorizes and directs the Chair to sign and submit the Petition to the Board of County Commissioners of Hillsborough County, Florida.
2. The Board hereby authorizes and directs the Chair, the Vice Chair, any other member of the Board, the District Counsel, the District Manager and the District Engineer to take any action or to offer testimony in any proceeding held in connection with obtaining approval of the Petition from the Board of County Commissioners of Hillsborough County, Florida.
3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED ON THE _____ DAY OF _____, 2020.

Attest:

**Hawkstone Community
Development District**

Secretary

Chair of the Board of Supervisors

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Hawkstone Community Development District will be held on **Wednesday, August 19, 2020 at 10:30 a.m.**, to be conducted via conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Order 20-179) and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present via teleconference and constituting a quorum were:

Brian Bullock	Chairman
Brent Dunham	Vice Chairman
Richard Jerman	Assistant Secretary
Allison Martin	Assistant Secretary
John Kraynick	Assistant Secretary

Also present via teleconference were:

Matt Huber	District Manager, Rizzetta & Co.
Gary Moore	District Manager, Rizzetta & Co.
John Vericker	District Counsel, Straley, Robin & Vericker
Tim Green	Representative, Homes by Westbay

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and roll call performed, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no members present.

THIRD ORDER OF BUSINESS

Public Hearing on Adopting Fiscal Year 2020/2021 Budget

Mr. Huber asked the Board for a Motion to Open the Public Hearing on Adopting Fiscal Year 2020/2021 Budget.

On a Motion by Mr. Jerman, seconded by Mr. Kraynick, with all in favor, the Board of Supervisors Opened the Public Hearing on Adopting Fiscal Year 2020/2021 Budget, for Hawkstone Community Development District.

There were no public comments at this time.

49

On a Motion by Mr. Jerman, seconded by Mr. Dunham, with all in favor, the Board of Supervisors Closed the Public Hearing on Adopting Fiscal Year 2020/2021 Budget, for Hawkstone Community Development District.

50

51 **FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-06,
Adopting Fiscal Year 2020/2021
Budget**

52

53

54

55 Mr. Huber presented Resolution 2020-06, Adopting Fiscal Year 2020/2021
56 Budget to the Board of Supervisors.

57

On a Motion by Ms. Martin, seconded by Mr. Jerman, with all in favor, the Board of Supervisors adopted Resolution 2020-06, Adopting Fiscal Year 2020/2021 Budget, for Hawkstone Community Development District.

58

59 **FIFTH ORDER OF BUSINESS**

**Public Hearing on Adopting Levy of
Assessments for Fiscal Year
2020/2021**

60

61

62

63 Mr. Huber asked the Board for a Motion to Open the Public Hearing on Adopting
64 Levy of Assessments for Fiscal Year 2020/2021.

65

On a Motion by Ms. Martin, seconded by Mr. Jerman, with all in favor, the Board of Supervisors Opened the Public Hearing on Adopting Levy of Assessments for Fiscal Year 2020/2021, for Hawkstone Community Development District.

66

67 There were no public comments at this time.

68

On a Motion by Mr. Jerman, seconded by Mr. Bullock, with all in favor, the Board of Supervisors Closed the Public Hearing on Adopting Levy of Assessments for Fiscal Year 2020/2021, for Hawkstone Community Development District.

69

70 **SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-08,
Adopting Levy of Assessment for
Fiscal Year 2020/2021**

71

72

73

74 Mr. Huber presented Resolution 2020-08, Adopting Levy of Assessments for
75 Fiscal Year 2020/2021 to the Board of Supervisors.

76

On a Motion by Mr. Kraynick, seconded by Mr. Bullock, with all in favor, the Board of Supervisors adopted Resolution 2020-08, Adopting Levy of Assessment for Fiscal Year 2020/2021, for Hawkstone Community Development District.

77

78 **SEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2020-07,**
79 **Adopting the Fiscal Year 2020/2021**
80 **Meeting Schedule**
81

82 Mr. Huber presented Resolution 2020-07, Adopting Fiscal Year 2020/2021
83 Meeting Schedule to the Board of Supervisors.
84

On a Motion by Ms. Martin, seconded by Mr. Kraynick, with all in favor, the Board of Supervisors adopted Resolution 2020-07, Adopting Fiscal Year 2020/2021 Meeting Schedule, for Hawkstone Community Development District.

85
86 **EIGHTH ORDER OF BUSINESS** **Consideration of Resolution 2020-09,**
87 **Re-Designating Assistant Secretary**
88

89 Mr. Huber presented Resolution 2020-09, Re-Designating Assistant Secretary to
90 the Board of Supervisors.
91

On a Motion by Mr. Jerman, seconded by Mr. Bullock, with all in favor, the Board of Supervisors adopted Resolution 2020-09, Re-Designating Assistant Secretary, for Hawkstone Community Development District.

92
93 **NINTH ORDER OF BUSINESS** **Presentation of Audit for FY ending**
94 **September 30, 2019**
95

96 Mr. Huber presented the Audit report for FY ending September 30, 2019 to the
97 Board of Supervisors.
98

On a Motion by Ms. Martin, seconded by Mr. Jerman, with all in favor, the Board of Supervisors accepted the Audit report for FY ending September 30, 2019 for Hawkstone Community Development District.

99
100 **TENTH ORDER OF BUSINESS** **Ratification of Engineering Services**
101 **Agreement**
102

103 Mr. Huber presented the Engineering Services Agreement to the Board of
104 Supervisors.
105

On a Motion by Mr. Bullock, seconded by Ms. Martin, with all in favor, the Board of Supervisors ratified the Engineering Services Agreement for Hawkstone Community Development District.

106
107 **ELEVENTH ORDER OF BUSINESS** **Staff Reports**
108

109 **A. District Counsel**
110

111 Mr. Vericker did not have an update at this time.
112

B. Interim Engineer

No report.

C. District Manager

Ms. Huber announced that the next regular BOS meeting will be on September 16, 2020 at 10:30 a.m.

TWELFTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on May 20, 2020

Mr. Huber presented minutes of the Board of Supervisors' meeting held on May 20, 2020 to the Board for consideration.

On a Motion by Ms. Martin, seconded by Mr. Jerman, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular Meeting held on May 20, 2020 for the Hawkstone Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of the Operations & Maintenance Expenditures for April, May, June and July 2020

Mr. Huber presented the Operations & Maintenance Expenditures for April, May, June and July 2020 to the Board of Supervisors.

On a Motion by Mr. Jerman, seconded by Mr. Bullock, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for April 2020 (\$7,766.50), May 2020 (T\$7,909.00), June 2020 (\$6,750.00) and July 2020 (\$4,520.00) for the Hawkstone Community Development District.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Huber asked if there were any Supervisor requests. There were none.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kraynick, seconded by Ms. Martin, with all in favor, the Board of Supervisors adjourned the meeting at 10:54 a.m. for the Hawkstone Community Development District.

Secretary/Assistant Secretary

Chairman/ Vice Chairman

HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT

District Office · 8529 South Park Circle · Suite 330 · Orlando, FL 32819

Operation and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$4,404.50**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Hawkstone Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta & Company, Inc.	001057	INV0000051735	District Management Services 08/20	\$ 3,850.00
Rizzetta Technology Services	001058	INV0000006071	Website Email & Hosting Services 08/20	\$ 100.00
Times Publishing	001060	0000086784 07/29/20	204055 Legal Advertising 07/20	\$ 454.50
Times Publishing	001059	0000086803 07/22/20	204055 Legal Advertising 07/20	<u>\$ 1,234.00</u>
Report Total				<u>\$ 4,404.50</u>

HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT

District Office · 8529 South Park Circle · Suite 330 · Orlando, FL 32819

Operation and Maintenance Expenditures September 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2020 through September 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$23,516.00**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Hawkstone Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Egis Insurance Advisors, LLC	001064	11437	Policy #100120419 10/01/20 - 10/01/21	\$ 16,251.00
Rizzetta & Company, Inc.	001061	INV0000052525	District Management Services 09/20	\$ 3,850.00
Rizzetta Technology Services	001062	INV0000006171	Website Email & Hosting Services 09/20	\$ 100.00
Straley Robin Vericker	001063	18763	General Legal Services 07.20	\$ 1,643.50
Straley Robin Vericker	001065	18928	General Legal Services 08/20	\$ 1,098.00
Times Publishing	001066	0000106104 09/16/20	204055 Legal Advertising 09/20	\$ <u>573.50</u>
Report Total				\$ <u>23,516.00</u>

HAWKSTONE COMMUNITY DEVELOPMENT DISTRICT

District Office · 8529 South Park Circle · Suite 330 · Orlando, FL 32819

Operation and Maintenance Expenditures October 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$152.70**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Hawkstone Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Fast Signs	001067	2001-15414	Covid Signs 10/20	\$ <u>152.70</u>
Report Total				\$ <u>152.70</u>